Minutes
CVISN Architecture Configuration Control Board
14 December 2006

Attendees:

Joe Foster (DC)	John Casteel (NE)	Bill Giuffre (CSI)
Sharon Easley (FL)	Beth Hartley (NE)	Dan Coelho (Volpe)
Dick Hayworth (IN)	Linda Forrester (NJ)	Tim Gonsalves (Volpe)
Cliff Estes (LA)	Ron Nuel (NJ)	Ed Roman (Volpe)
Melissa Zachary (LA)	Steve Trudell (NY)	Jingfei Wu (Volpe)
Manoj Pansare (MD)	Terri Ungerman (OK)	Sandy Salazar (APL)
Jodee Alm (MT)	Hal Rumpca (SD)	Mary Stuart (APL)
Cathy Beedle (NE)	Tammy Duncan (TX)	

A meeting of the CVISN Architecture Configuration Control Board (ACCB) was held 14 December 2006. The list of Change Requests (CRs) that were discussed was distributed to the ACCB members via e-mail prior to the meeting. CRs reviewed at the meeting are attached to these minutes.

Action items assigned appear in the relevant section of the minutes. Comments or corrections to these minutes or the CRs should be sent to Sandra Salazar (sandra.salazar@jhuapl.edu).

Items that the ACCB recommends submitting to FMCSA for approval are noted below the action item list. In the attached list of CRs discussed at the meeting, the "Description" section of each CR summarizes the discussion and reflects changes to the CR.

The ACCB minutes and architecture CRs are posted on the Change Request page of the CVISN Web site: http://cvisn.fmcsa.dot.gov.

For those who wish to join the CVISN System Architects' listserv, please contact Mary Beth Dill, mdill@wvadmin.gov and ask her to add you to the list. The URL for the listserv Web site is: http://listserv.wvnet.edu/archives/cvisn_sysarchitects.html.

The URL for the ACCB Collaboration site is https://partners.jhuapl.edu/BA/hp/cvisn/ACCB. To get a password for the CVISN Collaboration SharePoint site, contact Nancy Magnusson (nancy.magnusson@jhuapl.edu).

The next meeting will be held **18 January 2006** at 2:00 PM Eastern.

Discussion Items

SAFER CVIEW Interface Re-certification. States should contact Volpe (FMCtechsup@volpe.dot.gov) as soon as they are ready to recertify. **This must be accomplished by the end of calendar year 2006**. Only the XML transactions the state is currently using need to be recertified with SAFER. There is no schema change needed. Volpe will post the recertification process on the CVISN Web site, e-mail it to ACCB members, and post it to the CVISN System Architects listserv.

Thus far, the following 12 states have been recertified: AK, AR, CT, ID, MO, MN, NE, SC, SD, UT, WI, and WY.

It was noted that the states are not required to re-baseline by 31 December 2005. It was also noted that at some point, the new edit checks will be turned on and uploads will be rejected from the states that have not recertified.

This will remain an additional topic to remind states that they need to recertify by the end of the year.

ACCB Focus Groups

Mary Stuart reported that the E-Screening Focus group will hold a teleconference on 9 January 2007 at 2 p.m. Eastern time. The Data Integrity Focus group needs a champion; NE will consider taking on that role.

Next SAFER Release

Jingfei Wu reported on the next release of SAFER, which is expected to be in the March 2007 timeframe. Some of the planned capabilities include:
- Capability to process UCR information
- Addition of intrastate data to ISS and SAFER
- Changes related to inspection reports

Implementation of changes requested by SAFER CRs 50 and 1429, if approved by FMCSA, would require a high level of effort; these changes would probably be deployed in the June 2007 release.

CR Discussion

1. **New CR 4795 (SAFER CR 1429) – Synopsis:** States request a capability for a state to select to receive the most recent record or all records for a given VIN, via the subscription process. Supports Architecture CR 2562.

    States on the call supported recommending for FMCSA approval. Will be posted to the listserv for 30-day review.

2. **CR 4789 (SAFER CR 1387) – Synopsis:** Implement capability to process Unified Carrier Registration (UCR) information.

    Volpe reported on a meeting that was held by FMCSA in the first week of December. An extension on deploying the UCR capability was not granted. Texas has volunteered to deploy a state UCR system that will be made available for other states to use. Eventually there will

be one centralized system. Volpe is finalizing the requirements and beginning the design for changes to SAFER. There will be a two-phase implementation.

- Phase 1: By January, SAFER will have a component ready for testing with a state UCR system. Volpe will publish the XML schema and interface documentation.
- Phase 2: By February-March timeframe, the Federal applications (Query Central, ISS, and MCMIS) will have the functionality to pull the UCR information from SAFER.

States are waiting for the UCR Board to tell them what the fees and the application are for UCR. There will not be a UCR credential; the only way to check will be electronically.

3. **CR 4788 (SAFER CR 1386) – Synopsis:** Transfer of Vehicle License Plate.

   Volpe has determined that the current CVISN handling of vehicle license plate transfer is correct and PRISM will be changed. This CR is closed, disapproved.

4. **Architecture CR 4651 (SAFER CR 705) – Synopsis**: Implement VIN, IRP Account and IFTA Account validation for SAFER XML Service input transaction

   Volpe needs more input from states on requirements.

5. **Architecture CR 4640 (SAFER CR 2555) – Synopsis:** NE reports that it takes approximately 12-15 hours to process baseline XML transaction files due to XML tag overhead.

   Nebraska has tested the subscription capability but will wait until early 2007 to implement it. They will report back in February as to whether the subscription capability relieves the processing problems.

Action Items from ACCB Meeting 14 December 2006*

- **Action Item 12 (Open):** Volpe will post a message to the CVISN System Architects listserv when the change requested in CR 3671 is deployed. *Status – CR 3671 was deployed 14 December. Volpe will post the email to the listserv.*
- **Action Item 18 (New):** Architecture CR 4651 – APL will coordinate with FMCSA on an email to states to gather requirements for VIN, IRP account number, and IFTA account number edit checking.
- **Action Item 19 (New):** Architecture CR 4651 – Volpe will send the proposal for edit checks related to VIN, IRP account number, and IFTA account number to APL for distribution to ACCB.
- **Action Item 20 (New):** Architecture CR 4795 – APL will post to listserv for 30-day review
- **Action Item 21 (New):** Architecture CR 2562 – APL will post to listserv for 30-day review
- **Action Item 22 (New):** Architecture CR 4789 – Volpe will post the XML schema and interface documentation for the UCR capability to the listserv.
- **Action Item 23 (New):** Volpe will send APL the SAFER CR numbers corresponding to Architecture CRs 4777 and 4776.

- **Action Item 24 (New):** Volpe will send SAFER CR 536 to APL for review.

* Action Item numbers line up with the Action Item list on the CVISN Collaboration SharePoint site.

Items that the ACCB Recommended for FMCSA ECCB Approval

- **None.** Architecture CRs 4795 and 2562 were recommended by participants and will be posted to the listserv for 30-day comment period.

Items that the ACCB Disapproved

- **Architecture CR 4795 (SAFER CR 1386) –** Transfer of Vehicle License Plate